

# Uxbridge Downtown Revitalization Committee

February 25, 2021 (Via Microsoft Teams)

Minutes (Note: the meeting was recorded)

- Present:
- Willie Popp, Ward 4 Councillor ToU
  - Don Andrews, Business Owner
  - Roger Varley, Resident
  - Dennis Milenov, Business owner
  - Joan Crosbie, Historical Preservation
  - Lynn Klages, (Library Board)
  - Nancy Mann, (Chamber of Commerce)
  - Terry Baskin, (Accessibility Representative)
  - Patricia Bush (BIA)
  - Mike Whiston, (Tourism Advisory Committee)
  - Craig Miller (EDAC)
  - Judy Risebrough, ToU Project Manager
  - \*Ashlea Brown, Dir. Regulations, Lake Simcoe Region Conservation Authority (LSRCA)
  - \*Carolyn Puterbough, Agriculture and Rural Economic Development Advisor. OMAFRA
  - \*Stacey Jibb, Manager Agriculture and Rural, Region of Durham Economic Development
  - \*Glen Macfarlane, Program Coordinator, Rural Economic Development, Region of Durham Economic Development
  - \*Danielle Culp, Planning Analyst, Region of Durham, Planning & Economic Development
  - \*Ben Kester, Director of Public Works (ToU)
  - \*Mike Klose, ToU Building Inspector
  - \*Colleen Baskin, ToU Communication officer and Admin Assistant
  - \*Tobi Lee, ToU Deputy Treasurer
  - \*Debbie Leroux, ToU Clerk and Director of Legislative Services
- Regrets
- Dave Barton, Mayor ToU
  - Todd Snooks, Ward 5 Councillor ToU
  - Larry James, Business owner
  - Hailey Weatherbee, Architect
  - Shelley Macbeth, Business owner

- Mark Christoff, Business Owner
  - Kristi Honey, ToU CAO / Project Sponsor
  - \* Dave Ruggle, Planner, Lake Simcoe Region Conservation Authority (LSRCA)
- (note: \* indicates a committee resource)

**1. Disclosure of pecuniary interests:**

Judy Risebrough, opened the meeting at 1:33 and asked if anyone had a disclosure to bring forward. None were presented.

**2. Review of the agenda:**

Judy Risebrough, presented the [agenda](#). Mike Whiston motioned to approve the agenda, Craig Miller seconds. Approved

**3. Review of Minutes of last meeting:**

Judy presented the [minutes](#) of the January 28th meeting. Mike Whiston identified a typo of his name. No other additions or alterations were suggested. Craig Miller motioned to approve the minutes with the correction, Willie Popp seconds. Approved

**4. Business arising out of the minutes:**

1. LSRCA – Draft Map of Future Flood Plan

Judy referred the Committee to the minutes from the January 28th which included both the question provided by Tom Fowle and the response from LSRCA. No additional questions were posed by the committee.

2. RFP Approval

Judy reported the Council approved The Planning Partnership's proposal as the successful bid.

**5. Project Plan Update**

1. RED Grant – OMAFRA Amendment #2

Judy informed the committee that OMAFRA approved the second amendment, which authorized the Township to move projected costs from 2020/2021 to 2021/2021 due to delays associated with the COVID restrictions. The project is still on schedule for completion of Stage III by January 2022.

## 2. Sub-committee updates

### i. Transportation Sub-committee

Willie Popp provided an update from the second sub-committee meeting. The agenda for the meeting was “Heavy Truck Traffic”. The discussion focused on the issues specifically related to Truck Traffic and the potential options/ support that the Township could consider requesting from the Region as it relates to economic and employment activities; supporting public health (Vision Zero); Network connectivity; safe and efficient movement of goods and services and protecting road infrastructure. The group agreed that a small task group should meet to discuss how to proceed in developing a resolution for Council’s consideration.

### ii. Community Sub-committee

Judy thanked Shelley Macbeth for providing photos from Perth, a community that had developed the brook that runs through their downtown.

## 3. Stage 2 Updates

i. Judy informed the Committee that she and Kristi Honey will be meeting with The Planning Partnership (TPP) on Tuesday, March 2<sup>nd</sup>. The plan is that TPP will meet with the Committee on March 25<sup>th</sup> during the regularly scheduled meeting.

### ii. Surveys

a. Carolyn provided an update on the platform the Township will be able to use to input our surveys and then examine the data.

b. Glen reviewed the 5 types of surveys we will use, and how the data will be used. Questions are being developed currently and will be vetted by the subcommittee groups. Efforts are being taken to only ask questions that will inform our work, and that can be used as a baseline in the future. It was clarified that the data collection and rendering project will overlap

It was suggested that the Township may be able to borrow tablets from Central Counties Tourism to conduct surveys.

c. Colleen is creating a Project Webpage. This will be the “information site” going forward and will be used to link to community engagement activities.

- d. Judy reported that she is pulling together photos for the Historical Scrapbook and welcomes photos from Committee members and others.

6. Round Table Updates

1. Ben informed the Committee that the Culvert Project is now on schedule to be completed by June 2021.
2. Roger asked about the future of the parking lot and other Township owned downtown property. Willie replied that while the Township does not intend to be the long-term property owners, future decisions will be informed by what the UDRP learns and the Renderings created from community input by TPP.

7. **Next meeting March 25th, 1:30pm**

DRAFT