

# UDRC MINUTES – JUNE 26, 2023



## UXBRIDGE DOWNTOWN ADVISORY COMMITTEE

<b>DATE</b>	June 26, 2023
<b>TIME</b>	3 p.m. to 4:30 p.m.
<b>LOCATION</b>	Uxbridge Town Hall (Council Chambers) & Virtual (TEAMS)
<b>ATTENDEES</b>	Members Present: Councillor Willie Popp; Councillor Todd Snooks; Mary Bridger; Joan Crosbie; Don Andrews; Lesley Cornelius; Shelley Macbeth; Craig Miller; Frank Mazzotta and Alexandra Lazarevski(V)
	Township Resources: Kyle Rainbow, Director, Dev. Services (V) and Judy Risebrough, Project Mgr. & Committee Staff Rep.
	Resources: Danielle Culp, Durham Traffic (V);
	Regrets: Kristi Honey, CAO; Carolyn Puterbough, OMAFRA and Stacey Jibb, Invest Durham

### 1. CALL TO ORDER

Mary Bridger (Chair) opened the meeting at 3:02 p.m. and asked if anyone needed to declare a pecuniary interest. None were declared.

### 2. REVIEW OF THE AGENDA

Mary reviewed the meeting agenda. Craig Miller made the motion to approve the agenda. Willie Popp seconded the motion. Approved.

### 3. REVIEW OF THE MINUTES

Todd Snooks made the motion to approve the minutes from May 29, 2023. Don Andrews seconded the motion. Approved.

### 4. STREET SCAPING DISCUSSION

Willie reviewed the recommendations that were approved in the Strategic Plan and Action Plan under Goal #3, Action Item #3. The recommendations came from the Planning and Visualization Report prepared by The Planning Partnership.

Willie acknowledged the patio initiatives that were taken by the local businesses during COVID. He informed the committee that there will be a Patio Policy implemented in 2024. For 2023 the Township has retained a “status quo” approach. Kyle Rainbow provided additional details regarding the draft policy and potential fees.

- There was significant discussion regarding the policy and assurances that the policy will be presented to the BIA and other stakeholders prior to implementation.

There was conversation regarding using streetscaping to reduce the “Truck Traffic” in the downtown. Danielle Culp spoke to how streetscaping could be used to encourage the type of traffic we want in the downtown. Danielle also mentioned that the Freight and Goods Movement Strategy could also help with Truck Traffic challenges.

Willie reminded the group that this will be a long-term initiative. Shelley reminded the group that beautification / art is a part of the streetscaping story and needs to consider seasonal options.

Overflowing garbage cans, particularly those near the pizza restaurants, was raised again.

**Action:** Frank agreed to host a streetscaping sub-committee meeting in the fall to develop a work plan.

**Action:** Judy will follow up with Public Works to obtain a map of the furniture etc. currently in the downtown.

**Action:** Willie has spoken to Public Works, and they have been asked to find solutions. Willie to follow up with Public Works regarding the garbage cans and the pail by the

## 5. TERMS OF REFERENCE

Judy reviewed the draft Terms of Reference and the one comment that she has received regarding quorum.

Discussions also covered “sub-committees”. Willie provided guidance that working group members did not have to be members of the committee as the work would come back to this committee for consideration and recommendations to Council.

Don made the motion to approve the Terms of Reference. Joan Crosbie seconded the motion. The motion was approved.



Terms%20of%20Reference%20-%20UDRC.

## 6. UPDATE OF CURRENT ACTIVITIES RELATED TO THE DOWNTOWN REVITALIZATION ACTION PLAN

Kyle provided an update on the status for the action plan items.

- a) Traffic / Parking study
  - The Terms of Reference for the RFQ have been prepared in consultation with the Region. It is going through final review by the Township and the Region before being tendered.
- b) A plan for Centennial Park.
  - Targeted for the end of this year. Will create a blueprint for Centennial Park.
  - Amanda's team is running with this. One component is the environmental study. The legislation scan is nearly complete due to its historical use as a landfill site, and the consultant is preparing a strategy for engagement with stakeholders. Target is an August report.
- c) Sunday availability of Public Washrooms and Tourist Information
  - The library is open year-round on Sundays as part of the Downtown Action Plan. Feedback from the Library is that it is being well received. The library is looking at implementing a better tracking system. Collectively, we are looking at ways to better inform our residents and visitors through the use of signage and social media, etc.
- d) Brock Street Parkette
  - Repairs have been made to the table and a bike repair station has been installed.  
**Action:** Judy to follow up with Courtney re: No Smoking in this area.
- e) 2 Victoria – 5 storey building is holding their grand opening on Thursday, June 29<sup>th</sup>.
- f) Development in planning stage for the Downtown
  - 34-36 Brock St. W: at the site plan agreement review stage.
    - Conceptual drawings are on the Township website.
  - Trinity Church property on Main Street. They have had a pre-con meeting. Now ready to present to the Council regarding bonusing. (Section 37)

Shelley raised the question of whether the bricks from the Trinity United Church for future development opportunities. This would be something for consideration going forward and should be a focus for Heritage.

Judy reminded the group that the stones from the old culvert have been retained by the Township for future incorporation into a public space.

## 7. WORK PLAN

Kyle and Judy commenced a discussion on the work plan.

The committee discussed the attached workplan and provided input on the first two items.



Committee-2023-Workplan%20(draft%201

A discussion took place regarding the term “Lead”. It was agreed that this meant that the committee would take a leadership role on the action item, with the understanding that the committee was not a decision-making body.

The members agreed that there should be a meeting over the summer to continue to develop the Work Plan with the objective of presenting it and the Terms of Reference to Council early in the fall.

**Action:** Judy will follow up with Mary to establish a date for the meeting during July or August.

## 8. ROUND TABLE UPDATES

Danielle Culp provided following update:

- The Region will be going to the Transportation Association of Canada (TAC) conference to present the findings of the Freight and Goods Movement Forum. The [Freight and Goods Movement Forum Summary Report](#) to the Transportation Planning webpage here: <https://www.durham.ca/en/living-here/transportation.aspx>
- The Region has kicked off their cycling wayfinding and signage strategy.

## 9. NEXT MEETING

The next official meeting will be Monday, September 25 at 3:00 p.m. at the Uxbridge Township Municipal Office. A virtual option will be available.

The agenda will focus on completion of the 2023 & 2024 workplan for the committee.