

# UDRAC MINUTES – OCTOBER 28, 2024



## UXBRIDGE DOWNTOWN REVITALIZATION ADVISORY COMMITTEE

<b>DATE</b>	October 28, 2024
<b>TIME</b>	3 p.m. to 4:30 p.m.
<b>LOCATION</b>	Uxbridge Town Hall (Council Chambers) & Virtual (TEAMS)
<b>ATTENDEES</b>	Members Present: Mayor Dave Barton; Councillor Willie Popp; Mary Bridger (Chair); Don Andrews (Vice Chair); Joan Crosbie; Craig Marlatt; Shelley Macbeth; Craig Miller; Mackenzie Rintz; and Alexandra Lazarevski (V).
	Township Resources: Judy Risebrough, Project Mgr. & Committee Staff Rep.; Hilary Williams, Director By-law, Animal Control & Development Services (V); Ben Kester Director, Special Projects; Sierra Miller, A/Communications Officer.
	Resources: Carolyn Puterbough, OMAFRA (V); Glen Macfarlane, Invest Durham; and Danielle Culp (V), Region of Durham, Transportation Planning.
	Regrets: Councillor Todd Snooks; Kristi Honey, CAO; Lori Talling, Invest Durham and Katlyn Jones (V), Museum Curator, Tourism Coordinator & BIA.
	Presenters: Chris Sidlar, Senior Vice President of Transportation, LEA Consulting Ltd. (V) and Christy Leung, Planner, LEA Consulting Ltd. (V)
	Public: Diane Bernard

### 1. CALL TO ORDER

Mary Bridger opened the meeting at 3:02 p.m. and asked if anyone needed to declare a pecuniary interest. None were declared.

### 2. REVIEW OF THE AGENDA

Mary reviewed the meeting agenda. Don Andrews made the motion to accept the agenda. Craig Marlatt seconded the motion. Approved.

### 3. REVIEW OF THE MINUTES

Mary reviewed the September 23, 2024, minutes. Shelley Macbeth made the motion to approve the minutes. Don Andrews seconded the motion. Approved.



14. UDRAC Minutes  
23-09-2024(f).pdf

### 4. PARKING STUDY PRESENTATION – LEA CONSULTING

Chris Sidlar and Chrisy Leung provided an overview of the project.

#### **Study Area:**

- Downtown Revitalization Area
- Key Focus Areas: Brock St. W (NE corner of Brock & Toronto)  
Downtown Municipal Off - Street Lots (34 Brock St. W and Centennial Park).

#### **Project Background:**

- The Township of Uxbridge is undertaking a Parking Study to develop effective parking strategies to meet the current and future parking needs of the local community.
- The Parking Study will review current parking policies, operations and monitoring efforts to develop improved by-law regulations, recommend enhanced enforcement procedures and identify opportunities for parking optimization within the Township.

#### **Purpose & Goals of Parking Strategy**

- Optimize current downtown parking supply to repurpose underutilized surface lots for new development and create a more vibrant and pedestrian-friendly downtown.
- Develop an improved policy framework that addresses identified parking issues and meets the needs of existing and future local businesses, residents and visitors.
- Develop context-specific strategies to manage short- and long-term parking demand and other considerations such as bike parking, accessible parking and EV charging.

#### **Next Steps**

- August 2024 – Project Initiation (Complete)
- Sept/Oct 2024 – Stakeholder Consultation & Online Survey (Ongoing)  
Phase 1 – Existing Conditions and Parking Utilization (Ongoing)
- Oct/Nov 2024 – Phase 2 – Future Parking Forecasting  
Phase 3 – Governance and Funding Review
- Jan 2025 – Public Meeting
- Dec- Feb 2025 – Phase 4 – Draft and Final Report

Following the presentation there was open discussion with the committee:

Topics included Parking availability, angled parking, time limits, parking enforcement, accessible parking, bike parking, EV parking, Parking funding (e.g. cash-in-lieu, paid parking), new technologies, use of public transportation etc.

Two additional considerations were raised: the use of the private parking lot at the rear of the buildings on the south side of Upper Brock and what accessibility parking type (A or B) are being considered for this study. Type A is wider and services Type B as well.

Ben informed the committee that they would be provided with the opportunity to review the final draft of the report.

## 5. 2024 WORKPLAN UPDATE

### o Dedicated Leadership

#### **Staffing update:**

- Hilary Williams informed the committee that Cody Morrison will be joining the Township as the Chief Planning Official on November 4<sup>th</sup>. He is currently employed with the City of Pickering.

#### **Communication Sub- Committee:**

- Judy, working with Sierra, informed the committee that the plan was to hold a meeting of the Sub-committee in December to plan for 2025.
- A discussion regarding the importance of providing communication on the Downtown Revitalization activities to the residents. A proposal was put forth to use the next meeting to develop a Q&A video conversation with Mayor Dave.

**Action:** Judy will work with Mary and Sierra to sort out the logistics required to organize an opportunity to interview the Mayor during the November UDRAC meeting.

*Note: Following the meeting, it was determined that it would not be feasible to undertake a video at the next meeting, so a decision was made to hold a sub-committee meeting with the objective to present a recommended communication plan to the larger committee.*

- Revitalization of Lower Brock

## Development

- **Lower Brock Street Redevelopment**

- Ben confirmed that the Township is still in mediation regarding the culvert litigation and the Township has been advised by legal that they should not take the building down until all parties have agreed.
- Willie informed the committee that they have started to drill bore holes on the township property (Circle K). This work is being undertaken as part of the preparations for redevelopment of the property.
- Hilary informed the committee that she is working with businesses whose signs do not meet our heritage bylaw. Some have now applied for permits. The group also discussed what would be possible to encourage heritage building paint colours.
  - **Action:** Hilary and Judy will discuss as part of the Brock Street Heritage Guidelines refresh.
- Hilary provided an update on 11-13 Brock St. W (fire damaged building). An order of compliance has now been issued that includes a date for compliance. The Township must provide them with time to comply before taking the next steps.
- Judy provided the following updates on behalf of the building department.
  - Kindred Works has provided a site plan application based on the feedback that was provided by the Township.
    - 34/36 Brock St. W. The property owner is still working out a couple of things to finalize his site plan/permits.
    - 54 Main St. S has begun the work to incorporate 4 apartments on the main floor and are working with Dev. Services to determine if 2 additional apartments can be built on the lower floor.
    - The Township has received a CIP application for a “redevelopment/rehabilitation” grant for a property within the downtown as well as several enquiries from downtown business/property owners related to the Building/Façade and Signage program.
- Mackenzie asked how the township will be addressing the requirements of the 2025 changes to the building code regarding accessibility units etc.
  - **Action:** Hilary will follow up with Mike Klose, Chief Building Officer.

- Don asked if there was any update on the “old” fire hall. The only new information that the Township was aware of was that it is now posted as available for lease.
- Don updated that his new restaurant will be “9 by Tin” and he will be doing a “soft launch” in a few weeks with open house events in the new year.
- **RED Grant – Update**
  - On October 18th, the grant was officially announced by Minister Bethlenfalvy, our local MPP.
  - Brook McIlroy is now working on the digital refresh of the document and will be attending the next UDRAC meeting to provide an update on their work.
    - Heritage provided the three locations for the new renderings that Brook McIlroy will undertake: 28 Brock St. W; 22 – 26 Brock St. W; and the east side of 6 Brock St. W.

○ Safe, Walkable Downtown

- **Parking Study**
  - Parking survey closed on October 25, 2024, with over 200 resident responses.

○ Downtown as a Destination

**RED Project – Downtown as a Destination**

- **Centennial Park Master Plan**
  - Ben reported that the consultants hope to have a draft report by the end of the year for the Environmental Study.
- **Heritage Railway District**
  - Kristi provided the following written update:
    - *“While working on the requirements for the release of an RFP, Metrolinx communicated new requirements this month. The Township is working on terms and conditions for the lease with Metrolinx (for the tracks and rail yard). Upon confirming with legal, the Township will provide a recommendation to Council for next steps to revitalize this important downtown tourism asset.”*

- A discussion followed and the committee members were reminded that the station is owned by the Township, and it is available for short-term rentals.
- There was interest in understanding Metrolinx plans. Craig Miller shared the following link to the [Metrolinx Stouffville Expansion Business Case](#).

### **Volunteers & Activities**

- In the last month: Book Dunkard, BIA Spooky Saturday, BIA Ladies Night, Fire Fighter Memorial Day

## **6. ROUNDTABLE**

- Craig Marlatt brought a copy of the [Smart Growth Manual](#) for the group members to share.

## **7. NEXT MEETING**

The next meeting will be Monday, November 25, 2024, at 3:00 p.m. at the Uxbridge Township Municipal Office. A virtual option will be available.