

# UDRAC MINUTES – AUGUST 26, 2024



## UXBRIDGE DOWNTOWN REVITALIZATION ADVISORY COMMITTEE

<b>DATE</b>	August 26, 2024
<b>TIME</b>	3 p.m. to 4:30 p.m.
<b>LOCATION</b>	Uxbridge Town Hall (Boardroom A) & Virtual (TEAMS)
<b>ATTENDEES</b>	Members Present: Mayor Dave Barton; Councillor Todd Snooks; Councillor Willie Popp; Mary Bridger (V) Chair; Don Andrews; Mackenzie Rintz; Craig Miller; Alexandra Lazarevski (V) and Craig Marlatt (V).
	Township Resources: Kristi Honey, CAO; Judy Risebrough, Project Mgr. & Committee Staff Rep.; Courtney Clark, A/Director, Public Works, Trails & Parks; Katlyn Jones, Museum Curator, Tourism Coordinator & BIA; Sierra Miller, A/Communications Officer.
	Resources: Carolyn Puterbough, OMAFRA; Lori Talling, Invest Durham; Glen Macfarlane, Invest Durham; Danielle Culp (V), Transportation Planning.
	Regrets: Joan Crosbie; Shelley Macbeth and Hilary Williams.
	Public: Bob Kirvan, Bruce Reilly, and Elliott Hoban.

### ○ CALL TO ORDER

Mary Bridger opened the meeting at 3:02 p.m. and asked if anyone needed to declare a pecuniary interest. None were declared.

### ○ REVIEW OF THE AGENDA

Mary reviewed the meeting agenda. Don Andrews made the motion to accept the agenda. Craig Miller seconded the motion. Approved.

### ○ REVIEW OF THE MINUTES

Mary reviewed the June 24, 2024, minutes. Willie Popp made the motion to approve the minutes. Don seconded the motion. Approved.



12. UDRC Minutes  
24-06-2024(f).pdf

○ Dedicated Leadership

Kristi Honey informed the committee that:

- The Township has posted a position for a Chief Planning Official.
- Hilary Williams has been appointed on acting basis as Director By-law, Animal Control and Development Services.

○ Revitalization of Lower Brock

**Development**

▪ **Lower Brock Street Redevelopment**

- Mayor Dave informed the committee that the downtown continues to be one of Council's key priorities.
- Kristi provided an update on the Circle K property (23 / 31 Brock St. W). The Township is hoping for a decision on next steps for that property soon. Mayor Dave informed the group that a short-term plan for what will happen to this area will be taken once the decision is known. Courtney confirmed that her team is exploring options for consideration. Members of the committee explained that the community will be looking for something small next year.

▪ **Action:** The committee will revisit this topic once the decision is known.

- Mayor Dave confirmed that the Township will be seeking a developer for this area. Kirsti informed the committee that there is now a section on the UDRP webpage for the [Lower Brock Street Redevelopment Project](#) where information will be posted for all potential developers to access.
- Judy informed the committee that there will be a Public Meeting on September 16, 2024, at 1:30 p.m. *"Concerning and Official Plan Amendment and Related Zoning By-Law Amendment to Implement Certain Downtown Revitalization Initiatives"*.
  - The meeting will be held at the Council Chamber, Township of Uxbridge Municipal Office, 51 Toronto Street S., Uxbridge.

- **Action:** Need to seek ways to communicate what is happening.
  - Committee members are encouraged to share information.
  - Mayor Dave informed the group that he is planning a press conference once we are ready to take the next steps with this property.
  - Mary suggested a Q&As type article like one that was published in the past.

Judy provided the following updates on behalf of the building department.

- Kindred Works is continuing their site plan application.
- 34/36 Brock St. W – the site plan application and a building permit is expected shortly. The property owner is still hoping to commence construction this fall.
- 43/45/47 Brock St. W – On June 24, 2024, Council approved Bylaw 2024-059 *“to provide for making of an application for approval to expropriate 43, 45 and 47 Brock Steet West for the purposes of economic and social development of Downtown Uxbridge in furtherance of the Township’s Downtown Community Improvement Plan, the Township’s Official Plan, the 2020 Downtown Uxbridge Vision, and all activities ancillary thereto.”*
- 11-13 Brock St. W (fire damaged building). The property standards include a provision that after 2 years a vacant building must be either repaired or demolished. Two years is September 2024.

## ○ Safe, Walkable Downtown

### **Parking Study**

- Kristi updated the committee. Ben Kester, Director of Special Projects, is now managing the contract with LEA Consulting Ltd. He has identified that the project is a bit behind schedule.
  - Danielle Culp will be the regional contact on this project.

## ○ Downtown as a Destination

### **Community Tourism Plan.**

- Katlyn reviewed the attached presentation with the committee. This presentation will be presented to the Council on September 16, 2024.



Community Tourism  
Plan 2024 (1).pdf

### **RED Project – Downtown as a Destination**

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### **Centennial Park Master Plan**

- Kristi also informed the committee that Ben Kester is managing the contract with Blumetric Environmental Inc. Similar to the parking study, he has identified that the project is a bit behind schedule.
- Courtney informed the committee that a RFP has been drafted and will be issued once the parking study and environmental study are completed.

### Heritage Railway District

- Kristi informed the committee that the Township released a Request for Expression of Interest (RFEI) for the railway area. The Township received two submissions, and the Township is now reviewing them and determining next steps.

### Volunteers & Activities

- Judy asked the group what activities occurred during the previous 2 months.
  - Summer Social – Nod to Maud
  - Walking Tour by Allan McGillivray
  - Autofest
  - Farmer’s Market
  - Studio Tour – Second Wedge
  - Music Hall – Kids Theatre

**Action:** Judy will send out an email to collect the numbers from the above as well as Springtide. Courtney will ask about Autofest and the close out meeting.

## ○ ROUNDTABLE

- Craig Marlatt provided two examples of revitalization options that he will share with the committee. One is Iceland that created new old town, and Unionville.
- Alexandra has some ideas that she will share – e.g. Nathan Philips square “large sign”. She will share an email that can be shared with the committee.
- Wille shared that the Cornerhouse received approval for a CIP and have now repainted their building.
- Glen provided an update on the regional workforce study. Once the study is done, they will be sharing an action plan. An interesting stat that he shared was that those who live in Uxbridge and physically work elsewhere make 63% more.
- Lori informed the committee that the Building, Business Forum will be held on October 22 from 4PM – 8PM @ Mississauga’s of Scugog Island First Nation Health and Resource Hall. The focus this year will be on AI. She also reminded the committee that the DAAC tour is September 26<sup>th</sup>.
- Bob Kirvan updated that he worked with Katlyn at the museum on herb garden. He also provided personal knowledge regarding Trinity Church that the congregation is still waiting for an updated plan for the church.
- Katlyn mentioned that the BIA is working on buying new banners for the downtown.

- Carolyn informed the committee that she is going to work with Glen and Judy to provide updated Market Area Data information.
- Don reminded everyone that we have a lot of assets in the township that we need not forget – for example the museum for weddings.

#### ○ NEXT MEETING

The next meeting will be Monday, September 23, at 3:00 p.m. at the Uxbridge Township Municipal Office. A virtual option will be available.