

UDRAC MINUTES – JANUARY 27, 2025



UXBRIDGE DOWNTOWN REVITALIZATION ADVISORY COMMITTEE

DATE	January 27, 2025
TIME	3 p.m. to 4:30 p.m.
LOCATION	Uxbridge Town Hall (Board Room A) & Virtual (TEAMS)
ATTENDEES	Members Present: Councillor Todd Snooks; Mary Bridger (Chair); Don Andrews (Vice Chair); Craig Marlatt; Shelley Macbeth; Mackenzie Rintz; Joan Crosbie (V); Alexandra Lazarevski (V); and Craig Miller (V).
	Township Resources: Judy Risebrough, Project Mgr. & Committee Staff Rep.; Hilary Williams (V), Director By-law, Animal Control & Development Services (V); Cody Morrison, Chief Planning Official; Ben Kester, Director Special Projects; Courtney Clark, Director Public Works; Sierra Miller (V), Communications Officer; Jennifer Gowland, Communications Assistant; and Katlyn Jones (V), Museum Curator, Tourism Coordinator & BIA.
	Resources: Carolyn Puterbough (V), OMRA; Lori Talling, Invest Durham; Glen Macfarlane (V), Invest Durham; and Danielle Culp (V), Region of Durham, Transportation Planning; Michael Scott (V), Region of Durham, Project Planner.
	Regrets: Councillor Willie Popp and Kristi Honey, CAO.
	Presenters: Robert Keel (V), Manager, Transportation Planning; Christy Leung, Intermediate Planner; and Haris Sohail (V), Transportation Planner, LEA Consulting.
	Public: Jack Nelson, Student; Sarah Chisholm, Student; and Elliott Hoban (V) Resident.

1. CALL TO ORDER

Mary Bridger opened the meeting at 3:02 p.m. and asked if anyone needed to declare a pecuniary interest. None were declared.

2. REVIEW OF THE AGENDA

Mary reviewed the meeting agenda. It was noted that the wrong date was shown for the next meeting. Don Andrews made the motion to accept the agenda with the revised date. Shelley Macbeth seconded the motion. Approved.

3. REVIEW OF THE MINUTES

Mary reviewed the November 25, 2024, minutes. Craig Marlatt made the motion to approve the minutes. Don Andrews seconded the motion. Approved.



16. UDRAC Minutes
25-11-2024(f).pdf

4. DOWNTOWN PARKING STUDY – LEA CONSULTING

- Robert Keel and Haris Sohail walked the committee through the attached document and solicited feedback for the presentation. It is a draft and there will be a public open house on February 5th to seek input. The report will go to Council in February or March 2025.



LEA - Uxbridge
Parking Strategy - Cor

Highlights of the presentation:

- This was an update on the Parking Strategy Study.
- The study is looking at current and future parking needs.
- The study found that there are 469 on-street and off-street municipal parking spaces
- Peak demand during the week was 259 and on Sunday it was 192 leaving a maximum residual capacity of 210.
- The study identified that 13% of the vehicles exceed the 2-hour time limit.
- An on-line survey gathered 207 responses. Parking challenges identified were perceived lack of parking; unclear parking signage; illegal parking and lack of enforcement; unsafe angled parking; limited accessible parking and lack of daytime parking permits for business.
- Future demand up to 2051 shows that there will be residual demand, without 23 Brock Street.
- Draft recommendations included:
 - Convert angled parking on Brock St.
 - Support infill development with cash-in-lieu (recommending an appropriate rate)
 - Redevelop an additional off-street municipal lot.
 - Revise structure of overnight parking program and increase monthly fees.
 - Harmonize time limits for on- and off- street parking
 - Assess the feasibility of implementing daytime permits for eligible businesses.
 - Parking enforcement.
 - Implement EV and add Accessible and Bike parking – locations will be suggested.

Discussion:

- Was the need for parking by tenants of existing apartments considered? Response, they are likely to be participants of the overnight parking option.
- Will new developments need to provide parking? Cody said that the township will be using the report for guidance and new development will need to address the parking need.
- EV charging – cost – There are grants available to support parking and it is not provided by municipalities as a free service.
- Role of the Region to remove angle parking – Danielle will take this report back to the Region for input and feedback. Robert will be back in touch with the Region.
- The methodology - surprised a Friday or Saturday not included. The response was that normally, outside of summer, there is not a big difference between a Thursday and the other days. The Sunday was chosen as there was an event.
- Was the reinstatement of a heritage railway considered? Judy responded that the negotiations were ongoing with Metrolinx, so this is out of scope at the present time.
- Was the age of the population considered when looking at parking needs? To some extent it was considered when looking at the accessibility recommendations.
- As part of the study, they will be providing information from comparable municipalities in terms of what they require for off-street parking for new developments.
- The next step will be for it to go to Council. After Council the report will come back to this committee for information and possible action.

Action: Committee members are asked to provide input to Judy by February 7th, for her to consolidate and send back to Ben.

Action: Committee members are encouraged to attend the Public Information Centre (PIC) on February 5th.

Action: The committee has asked Danielle to report back on the regional input at the next meeting, as an information item.

5. 2024 WORKPLAN UPDATE

○ Dedicated Leadership

Communication Sub- Committee:

- A follow-up discussion on the last item was the need to share information as it becomes available, including the fact that we have lots of parking.

- Sierra reported that she had met Mary and Judy and discussed the communication requirements.
- A meeting of the sub-committee is planned for immediately after this UDRAC meeting.
- Sierra spoke about the All-Committee Open House that is planned for Feb. 6th. The UDRAC will have a table at that event.

Rural Ontario Municipalities Association (ROMA) update:

- Todd provided a high-level overview of the eight delegations that the Township had with Provincial ministries at ROMA.

○ Revitalization of Lower Brock

Development

● **Lower Brock Street Redevelopment**

- Cody provided the following updates on behalf of the building department.
 - The Township has deemed the site plan application from Kindred Works as complete and can now be reviewed. 95 rental units and a community building facing 1st Avenue. There will be a % of apartments that will be considered “affordable”. There is no public meeting required for the site plan; however, they may be asked to present to the Council.
 - 34/36 Brock St. W. The property owner has received their building permit.
 - 11-13 Brock Street – the Township continues to work with the property owner to clean up the property and develop future plans.
 - 43/45/47 Brock St. The Township continues to work on a land assembly. The Township is drafting a RFEI for the sale of the property.

● **RED Grant – Update**

- The digital refresh of the Brock Street Heritage Design Guidelines is complete.
- Render Developments have been engaged to develop an online application that will be used to promote downtown redevelopment opportunities.

○ Safe, Walkable Downtown

● **Parking Study**

- Refer to item 4

- Downtown as a Destination

- **Heritage Railway District**

- Kristi provided the following written update:
 - *The Township continues to work with Metrolinx on the new lease and the Township has had discussions with the Minister of Transportation to discuss creative ways that the area could be used if there is no railway.*

- **Centennial Park Master Plan**

- Ben is still waiting for the environmental report.

Volunteers & Activities

Action: Judy will share the report with the committee members to seek their input for numbers of volunteers over the past year.

Action: Judy will follow up with the Heritage Committee and invite them to the UDRAC meeting in March to provide an update.

6. ROUNDTABLE

- Glen informed the group that the North Durham Labour Force Study is complete and will be shared with the Township Council and this group.
- Carolyn informed the group that OMRA had provided Downtown Revitalization training, and she thanked Judy for participating as a community speaker.

7. NEXT MEETING

The next meeting will be on Monday, February 24, 2025, at 3:00 p.m. at the Uxbridge Township Municipal Office. A virtual option will be available.