

BY-LAW NUMBER 2024-105

OF

THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE

BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE TO ESTABLISH AND REQUIRING THE PAYMENT OF FEES AND CHARGES FOR INFORMATION, SERVICES, ACTIVITIES AND USE OF TOWNSHIP PROPERTY AND TO REPEAL BY-LAW NUMBER 2023-011, AS AMENDED

WHEREAS Section 391 of the Municipal Act 2001, S.O. 2001, as amended, (the Act) provides for a municipality to pass by-laws imposing fees or charges on any persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board, and for the use of its property including property under its control.

AND WHEREAS Section 69 of the Planning Act R.S.O. 1990, c. P. 13, as amended, provides that a municipality may establish a tariff of fees for the processing of applications made in respect of planning matters which tariff shall be designed to meet only the anticipated cost to the municipality or to a committee of adjustment or land division committee constituted by the council of the municipality or to the planning board in respect of the processing of each type of application provided for in the tariff;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE HEREBY ENACTS A BY-LAW AS FOLLOWS:


1. **THAT** for the purposes of this by-law, the following definitions shall apply:
 - a) "Township" means The Corporation of the Township of Uxbridge,
 - b) "Clerk" means the Clerk of The Corporation of the Township of Uxbridge.
 - c) "Township Departments" means departments within the Corporation of the Township of Uxbridge, including but not limited to:
 - i. Administration/Clerk's Department
 - ii. Public Works and Operations Department
 - iii. Treasury Department
 - iv. Fire and Emergency Services Department
 - v. Animal Control
 - vi. Township Library
 - vii. Development Services – Planning Fees
 - d) "Full Cost Recovery" means all labour, equipment and material costs incurred by the Corporation".
2. **AND THAT** no request by any person for the materials, services, information and documents listed relating to any administrative process, land, building or structure in the Township shall be acknowledged by the Clerk's Department, Treasury Department, Fire and Emergency Service Department, Public Works and Operations Department, Animal Control Services, Township Library or Development Services - Planning unless and until the person requesting the materials, services, information and documents has paid or arranged to pay a fee where applicable in the amount prescribed as set out in Schedules A, B, C, D, E, F and G (2025 and 2026 Rates and Fees) to this by-law.
3. **AND THAT** the Township shall apply fees for all materials, services, information and documents as prescribed in Schedules A, B, C, D, E, F and G (2025 and 2026 Rates and Fees) to this by-law.
4. **AND THAT** the fees as listed in Schedules A, B, C, D, E, F and G (2025 and 2026 Rates and Fees) to this by-law shall be subject to applicable taxes.

5. **AND THAT** the fees as listed in Schedules A, B, C, D, E, F and G (2025 and 2026 Rates and Fees) to this by-law are in addition to any costs incurred by the Corporation of the Township of Uxbridge, which costs may be payable in addition to the fees set out in the by-law.
6. **AND THAT** in the event any provision, or part thereof, of this by-law including Schedules A, B, C, D, E, F and G (2025 and 2026 Rates and Fees) to this by-law is found by a court of competent jurisdiction, to be *ultra vires*, such provision, or part thereof, shall be deemed to be severed, and the remaining portion of such provision and all provisions of this by-law including Schedules A, B, C, D, E, F and G (2025 and 2026 Rates and Fees) to this by-law shall remain in full force and effect.
7. **AND THAT** By-law 2023-011 hereby repealed in its entirety.
8. **THAT** this By-law shall come into full force and effect on January 1, 2025.

READ a FIRST, SECOND and THIRD time and finally passed this 9th day of December, 2024.



DAVE BARTON
MAYOR



DEBBIE LEROUX
CLERK

SCHEDULE 'A'

ADMINISTRATION/CLERKS DEPARTMENT
2025

ITEM	CURRENT FEE
Research fee (other than Freedom of Information requests)	\$45.00/hr
PHOTOCOPYING	
Per page - Black and White (8 ½ x 11 & 8 ½ x 14)	Taxes included \$0.50
Per page - Black and White (11 x 17)	Taxes included \$1.00
Per page – Coloured (8 ½ x 11 & 8 ½ x 14)	Taxes included \$0.75
Per page – Coloured (11x 17)	Taxes included \$2.00
Large size Maps and Plans – sent out for copying or production	Copying/Production costs plus \$15.00 Admin fee Taxes included
TOWNSHIP OFFICE MEETING ROOM/COUNCIL CHAMBER RENTALS	
Meeting Rooms/Council Chambers – Non Profit Groups - during normal business hours	\$0.00
Meeting Rooms/Council Chambers - weekends/holidays by Non Profit Groups - opening and closing	\$75.00/day
Meeting Rooms/Council Chambers - outside groups/committees – during normal business hours	\$15.00/hour
Meeting Rooms/Council Chambers - weekends/holidays by outside groups/committees – for opening and closing	\$75.00/day
LOTTERY LICENCE FEES	
Raffle	3% of cash value of all prizes
Break Open	3% of cash value of all prizes
Bingo	3% of cash value of all prizes
Bazaar	\$3.00 per wheel per day
VITAL STATISTICS	
Birth Registration Fee	\$15.00
Travel Letter	\$25.00 per letter
Marriage Licenses	\$145.00
Marriage Ceremonies	\$350.00
Marriage Ceremony Rescheduling Fee	\$75.00
Witness for Marriage Ceremony	\$35.00 per witness
Burial permit fee (within and outside Township boundaries)	\$25.00
Issuance of Burial permits Outside Normal Business Hours (burial permit fee is in addition to after hours fee)	\$55.00 plus \$25.00 for burial permit
Commissioning of Affidavits/Declarations and Certification of documents – non municipal	\$25.00
Documents requiring preparation by staff (Affidavits/Declarations) – non municipal	\$25.00
MISCELLANEOUS FEES	
General Administration Fee	\$50.00/hour
Liquor License Board of Ontario applications for Council clearance	\$50.00
Preparation and Registration of Agreements	\$500.00
Land Division Clearance Letter	\$100.00
OPA-FIT Municipal Support Resolution	

		\$100.00
Part Lot Control		\$500.00
Designating/Removal of One foot reserves on Public Highways		\$350.00
AGENDA SUBSCRIPTIONS		
Agenda, minutes, staff reports	\$15.00 for each publication	
Council By-laws, reports and Studies	Cost determined based on staff and photocopying charges, not to exceed full cost recovery	
FREEDOM OF INFORMATION		
Freedom of Information Application (established by Provincial legislation)	\$5.00	
Freedom of Information Search Time (established by Provincial legislation)	\$7.50/15 minutes search time plus photocopying (\$0.20/page)	
Compliance Letter	\$50.00	
General Administration Fee	\$50.00/hr	
ZONING AND OFFICIAL PLAN		
Zoning By-law 81-19 (Picked up at Municipal Office)	Hard Copy \$75.00 USB \$50.00	
Zoning By-law 81-19 (Mailed)	Hard Copy at \$85.00 USB \$50.00 Plus Postage Cost	
Zoning Maps (Small)	\$5.00	
Zoning Maps (Large)	\$10.00	
ITEM	CURRENT FEE	
Cash-in-Lieu of Parking Spaces	\$2,500.00/space plus \$500.00 Prep and Reg of Agreement	
Official Plan (Picked up at Municipal Office)	Hard Copy \$75.00 USB \$50.00	
Official Plan (Mailed)	Hard Copy \$85.00 USB \$50.00 Plus Postage Cost	
Official Plan Coloured Maps	\$10.00	
LICENCING		
Places of Amusement	\$300.00	
Refreshment Vehicles	\$300.00 for 1 st vehicle and \$100.00 for each additional	
Refreshment Vehicle Operator	\$25.00	
Transient Trader	\$200.00/ one location \$100.00/day from place to place	
Second Hand Shop	\$200.00	
Pawnbroker	\$200.00	
Methadone Maintenance Treatment Establishment	\$1,000.00	
License Hearing Fee	\$50.00	
License Late Application Fee	\$25.00	
License Replacement Fee	\$25.00	
Line Fence Act Fee	\$250.00	
Auto Wreckers	\$150.00	
New Taxi/Limousine Owner	\$1,000.00	

Taxi/Limousine Owner (Addition of a 3 rd vehicle under one Licence	\$300.00
Annual Renewal Fee for 3 rd vehicle	\$50.00
New Taxi Driver	\$100.00
Taxi Owner Renewal	\$125.00
Taxi Driver Renewal	\$30.00
Go Kart Kartways	\$150.00
TWO UNIT HOUSING	
Registration of 2 Unit Houses	\$125.00
Part I – Application Processing	
Part II – Initial and Final Inspection and Registration	\$125.00
Part II – Each Additional Inspection required over and above the Initial and Final Inspection	\$50.00
REGULATORY BY-LAWS	
GRAFFITI BY-LAW	
Administration fee related to the cost of carrying out the work to be done by an Order, including all persons or agencies believed required to carry out the work or ensure the safety of any person carrying out the work	25% of the total cost of the work
PROPERTY STANDARDS BY-LAW	
Administration fee related to the cost of carrying out the work to be done by an Order, including all persons or agencies believed required to carry out the work or ensure the safety of any person carrying out the work	25% of the total cost of the work
SHOOTING RANGE LICENSING BY-LAW	
Administration fee related to the cost of carrying out the work to be done by an Order, including all persons or agencies believed required to carry out the work or ensure the safety of any person carrying out the work	25% of the total cost of the work
CLEAN AND CLEAR BY-LAW	
Administration fee related to the cost of carrying out the work to be done by an Order, including all persons or agencies believed required to carry out the work or ensure the safety of any person carrying out the work	25% of the total cost of the work
SNOW REMOVAL BY-LAW	
Administration fee related to the cost of carrying out the work to be done by an Order, including all persons or agencies believed required to carry out the work or ensure the safety of any person carrying out the work	25% of the total cost of the work

SCHEDULE 'A'

ADMINISTRATION/CLERKS DEPARTMENT
2026

ITEM	CURRENT FEE
Research fee (other than Freedom of Information requests)	\$45.00/hr
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Freedom of Information Search Time (established by Provincial legislation)	\$7.50/15 minutes search time plus photocopying (\$0.20/page)	
Compliance Letter		\$40.00
General Administration Fee		\$50.00/hr
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Refreshment Vehicles	vehicle	\$300.00 for 1 st and \$100.00 for each additional
Refreshment Vehicle Operator		\$25.00
Transient Trader	location	\$200.00/ one \$100.00/day from place to place
Second Hand Shop		\$200.00
Pawnbroker		\$200.00
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License Hearing Fee		\$50.00
License Late Application Fee		\$25.00
License Replacement Fee		\$25.00
Line Fence Act Fee		\$250.00
Auto Wreckers		\$150.00
New Taxi/Limousine Owner		\$1,000.00

Taxi/Limousine Owner (Additional 3 rd vehicle under one Licence	\$300.00
Annual Renewal Fee for 3 rd vehicle	\$50.00
New Taxi Driver	\$100.00
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Registration of 2 Unit Houses	\$125.00
Part I – Application Processing	
Part II – Initial and Final Inspection and Registration	\$125.00
Part II – Each Additional Inspection required over and above the Initial and Final Inspection	\$50.00
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GRAFFITI BY-LAW	
Administration fee related to the cost of carrying out the work to be done by an Order, including all persons or agencies believed required to carry out the work or ensure the safety of any person carrying out the work	25% of the total cost of the work
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Administration fee related to the cost of carrying out the work to be done by an Order, including all persons or agencies believed required to carry out the work or ensure the safety of any person carrying out the work	25% of the total cost of the work
SHOOTING RANGE LICENSING BY-LAW	
Administration fee related to the cost of carrying out the work to be done by an Order, including all persons or agencies believed required to carry out the work or ensure the safety of any person carrying out the work	25% of the total cost of the work
CLEAN AND CLEAR BY-LAW	
Administration fee related to the cost of carrying out the work to be done by an Order, including all persons or agencies believed required to carry out the work or ensure the safety of any person carrying out the work	25% of the total cost of the work
SNOW REMOVAL BY-LAW	
Administration fee related to the cost of carrying out the work to be done by an Order, including all persons or agencies believed required to carry out the work or ensure the safety of any person carrying out the work	25% of the total cost of the work

SCHEDULE 'B'

DEVELOPMENT SERVICES DEPARTMENT – PLANNING FEES

2025

ITEM	CURRENT FEE
Official Plan Amendment	\$10,200.00 plus all external costs
Hamlet Plan Amendment	\$2,640.00 plus all external costs
Pre-consultation Fee	\$769.00
Plan of Subdivision/Condominium Application	
10 Lots/Units or less	\$9,856.00 and \$477.00 per lot plus all external costs
11-100 lots/units	\$18,763.00 and \$477.00 per lot in excess of 10 lots plus all external costs

101 Lots/Units or more	\$27,752.00 and \$477.00 per lot in excess of 10 lots plus all external costs
Revision to Draft Approved Plan	\$3,588.00 plus all external costs
Designating Lands Not Subject to Part Lot Control	\$1,866.00 plus all external costs
Zoning By-law Amendments	
Temporary Use, including potential Holding Symbol removal	\$3,537.00 plus all external costs
Single Renewal of Temporary Use	\$1,615.00 Plus all external costs
Minor Amendment (single lot severance) including potential Holding Symbol removal	\$6,100.00 plus all external costs
Major Amendment including potential Holding Symbol	\$13,580.00 plus all external costs
Removal of Holding Symbol on Existing By-laws	\$1,700.00
Removal of Part Lot Control	\$887.00 plus all external costs
Release of 1 Foot Reserve(.3 m)	\$887.00 plus all external costs
Dwellings in Ancillary Buildings	\$2,968.00 plus all external costs
Site Plan Applications	
Minor Site Plan arising from minor variance approval or expansion to existing dwelling to accommodate a new accessory apartment or Model Home Site Plan Approval or Temporary Use	\$908.00 plus all external costs
Site Plan for single building, commercial or industrial proposal on a single lot exclusive of a plaza, department store or supermarket proposal	\$4,423.00 plus all external costs
Site Plan for Agricultural Building	\$672.00 plus all external costs
Major Site Plan – any proposal not classified in above	\$8,949.00 plus all external costs
Site Plan Amendment	\$902.00 plus all external costs
Review Fees	
Aggregate Site Plans: Minor Review Fee – Aggregate Resources Act Applications (By-law No. 2024-028)	\$1,025.00 plus all external costs
Aggregate Site Plans: Major Review Fee – Aggregate Resources Act Applications (By-law No. 2024-028)	\$5,125.00 plus external costs
Exempt Telecommunication Tower Review	\$641.00 plus all external costs
Telecommunication Towers Review	\$4,357.00 plus all external costs
Medical Marihuana Facilities Review	\$3,393.00 plus all external costs
Consent Applications	
Consent Application (inc Land Division Clearance Letter)	\$3,163.00 each plus all external costs
Deed Stamping Package Review and Stamping	\$1,056.00 plus all external costs

Tabling Fee – fee is applicable whether applicant or Council requests tabling of applications		\$490.00 plus all external costs
Committee of Adjustment Applications		
Residential		\$877.00
Non-Residential		\$1,200.00
Plan of Subdivision to accommodate siting of a particular model		\$990.00
Tabling Fee – fee is applicable whether applicant or committee requests tabling of application		\$490.00
Retroactive Fee – Where conditions of approval have not lapsed but the applicant anticipates that the conditions of approval will not be fulfilled in the required timeframe		\$410.00
Emergency Meeting		\$1,605.00
Additional Public Meetings		
Applications requiring additional public meetings		\$867.00
Other Fees/Permits		
Pool Enclosure Permit		\$236.00
If grading plan required, additional fee		\$580.00
Sign Permit - Temporary Sign (30 days or less)		\$93.00each
Sign Permit – Permanent Sign (longer than 30 days)		\$200.00 each
Sign Variance		\$313.00each
Grading Deposits		\$3,957.00
Grading Plan Approval (Residential Lots)		\$605.00
Pre-Servicing Agreement		\$3,352.00
Compliance Letters		\$144.00
If required within 7 days of receipt		\$252.00
Rural # Signs		\$36.00
Fence By-law Exemptions		\$113.00
Patio Permit Application- New		\$154.00
Patio Permit Application- Renewal		\$103.00
Fill Permits		
Fill less than 1000 cubic metres		\$651.00 + \$5.00 per cubic metre
Fill greater than 1000 cubic metres		Plus all external costs \$2,855.00 + \$5.00 per cubic metre
Extension of permit for fill less than 1000 cubic metres (sec 5.1b)		Plus all external costs \$323.00
Extension of permit for fill greater than 1000 cubic metres (sec. 5.1 b)		\$1,077.00

SCHEDULE 'B'
DEVELOPMENT SERVICES DEPARTMENT – PLANNING FEES
2026

ITEM	CURRENT FEE
Official Plan Amendment	\$10,200.00 plus all external costs
Hamlet Plan Amendment	\$2,640.00 plus all external costs
Pre-consultation Fee	\$769.00
Plan of Subdivision/Condominium Application	
10 Lots/Units or less	\$9,856.00 and \$477.00 per lot plus all external costs
11-100 lots/units	\$18,763.00 and \$477.00 per lot in excess of 10 lots plus all external costs
101 Lots/Units or more	\$27,752.00 and \$477.00 per lot in excess of 10 lots plus all external costs
Revision to Draft Approved Plan	\$3,588.00 plus all external costs
Designating Lands Not Subject to Part Lot Control	\$1,866.00 plus all external costs
Zoning By-law Amendments	
Temporary Use, including potential Holding Symbol removal	\$3,537.00 plus all external costs
Single Renewal of Temporary Use	\$1,615.00 Plus all external costs
Minor Amendment (single lot severance) including potential Holding Symbol removal	\$6,100.00 plus all external costs
Major Amendment including potential Holding Symbol	\$13,580.00 plus all external costs
Removal of Holding Symbol on Existing By-laws	\$1,700.00
Removal of Part Lot Control	\$887.00 plus all external costs
Release of 1 Foot Reserve(.3 m)	\$887.00 plus all external costs
Dwellings in Ancillary Buildings	\$2,968.00 plus all external costs
Site Plan Applications	
Minor Site Plan arising from minor variance approval or expansion to existing dwelling to accommodate a new accessory apartment or Model Home Site Plan Approval or Temporary Use	\$908.00 plus all external costs
Site Plan for single building, commercial or industrial proposal on a single lot exclusive of a plaza, department store or supermarket proposal	\$4,423.00 plus all external costs
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Major Site Plan – any proposal not classified in above	\$8,949.00 plus all external costs
Site Plan Amendment	\$902.00 plus all external costs

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Review Fees	
Aggregate Site Plans: Minor Review Fee – Aggregate Resources Act Applications (By-law No. 2024-028)	\$1,025.00 plus all external costs
Aggregate Site Plans: Major Review Fee – Aggregate Resources Act Applications (By-law No. 2024-028)	\$5,125.00 plus external costs
Exempt Telecommunication Tower Review	\$641.00 plus all external costs
Telecommunication Towers Review	\$4,357.00 plus all external costs
Medical Marihuana Facilities Review	\$3,393.00 plus all external costs
Consent Applications	
Consent Application (inc Land Division Clearance Letter)	\$3,163.00 each plus all external costs
Deed Stamping Package Review and Stamping	\$1,056.00 plus all external costs
Tabling Fee – fee is applicable whether applicant or Council requests tabling of applications	\$490.00 plus all external costs
Committee of Adjustment Applications	
Residential	\$877.00
Non-Residential	\$1,200.00
Plan of Subdivision to accommodate siting of a particular model	\$990.00
Tabling Fee – fee is applicable whether applicant or committee requests tabling of application	\$490.00
Retroactive Fee – Where conditions of approval have not lapsed but the applicant anticipates that the conditions of approval will not be fulfilled in the required timeframe	\$410.00
Emergency Meeting	\$1,605.00
Additional Public Meetings	
Applications requiring additional public meetings	\$867.00
Other Fees/Permits	
Pool Enclosure Permit If grading plan required, additional fee	\$236.00 \$580.00
Sign Permit - Temporary Sign (30 days or less)	\$93.00each
Sign Permit – Permanent Sign (longer than 30 days)	\$200.00 each
Sign Variance	\$313.00each
Grading Deposits	\$3,957.00
Grading Plan Approval (Residential Lots)	\$605.00
Pre-Servicing Agreement	\$3,352.00
Compliance Letters If required within 7 days of receipt	\$144.00 \$252.00
Rural # Signs	\$36.00
Fence By-law Exemptions	\$113.00
Patio Permit Application- New	\$154.00
Patio Permit Application- Renewal	\$103.00
Fill Permits	
Fill less than 1000 cubic metres	\$651.00 + \$5.00 per cubic metre
	Plus all external costs

Fill greater than 1000 cubic metres	\$2,855.00 + \$5.00 per cubic metre
Extension of permit for fill less than 1000 cubic metres (sec 5.1b)	Plus all external costs \$323.00
Extension of permit for fill greater than 1000 cubic metres (sec. 5.1 b)	\$1,077.00

SCHEDULE 'C'
ANIMAL CONTROL
2025

ITEM	CURRENT FEE
Dog Tag (Altered Dog)	\$25.00
Dog Tag (Unaltered Dog)	\$35.00
Cat Tag (optional)	\$20.00
Tag Replacement Fee	\$6.00
Pound Fees – Impound Dog (Current Licensed)	\$30.00
Pound Fees – Impound Dog (Unlicensed)	\$50.00
Pound Fees - Second or Subsequent Occurrence	\$75.00
In addition to the fees detailed above, every Owner of a Dog not licensed for the current year who is a resident of the Municipality is also required to pay the licence fees in addition to the impoundment fees	Varies, in accordance with Uxbridge's licensing fees
Pound Feed - Daily Care Fee	\$20.00?
Adoption Fee – Dogs >6 months	\$200
Adoption Fee – Puppy <6months	\$250.00
Adoption Fee – Altered Cat or Kitten	\$150.00
Adoption Fee – Kitten (unaltered)	\$100.00
Surrender Fee – Dog or litter (<12 weeks) surrendered to the Shelter	\$75.00
Surrender Fee – Cat or litter (<12 weeks) surrendered to the Shelter	\$50.00
Kennel Fee – Boarding Kennel	\$200.00/Year New Kennel \$150.00/Year Existing Kennel
Kennel Fee – Breeding Kennel	\$200.00/Year New Kennel \$150.00/Year Existing Kennel
Kennel Fee – Private Kennel	\$200.00/Year New Kennel \$150.00/Year Existing Kennel
Other Agency Boarding Fees – Daily Board Fee	\$20.00/day
Other Agency Boarding Fees – Nursing Canine Daily Board Fee	\$30.00/day \$10 per puppy/day
Other Agency Boarding Fees – Animal Requiring Specialized Care Daily Board Fee	\$40/day
Transportation Fees **NEW**	<50km - \$50 + \$0.70/km 50-100km - \$100 + \$0.70/km 100 -150km - \$150 + \$0.70/km 150-200km - \$200 + \$0.70/km

**SCHEDULE 'C'
ANIMAL CONTROL
2026**

ITEM	CURRENT FEE
Dog Tag (Altered Dog)	\$25.00
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Cat Tag (optional)	\$20.00
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Adoption Fee – Kitten (unaltered)	\$100.00
Surrender Fee – Dog or litter (<12 weeks) surrendered to the Shelter	\$75.00
Surrender Fee – Cat or litter (<12 weeks) surrendered to the Shelter	\$50.00
Kennel Fee – Boarding Kennel	\$200.00/Year New Kennel \$150.00/Year Existing Kennel
Kennel Fee – Breeding Kennel	\$200.00/Year New Kennel \$150.00/Year Existing Kennel
Kennel Fee – Private Kennel	\$200.00/Year New Kennel \$150.00/Year Existing Kennel
Other Agency Boarding Fees – Daily Board Fee	\$20.00/day
Other Agency Boarding Fees – Nursing Canine Daily Board Fee	\$30.00/day \$10 per puppy/day
Other Agency Boarding Fees – Animal Requiring Specialized Care Daily Board Fee	\$40/day
Transportation Fees **NEW**	<50km - \$50 + \$0.70/km 50-100km - \$100 + \$0.70/km 100 -150km - \$150 + \$0.70/km 150-200km - \$200 + \$0.70/km

**SCHEDULE 'D'
TREASURY DEPARTMENT
2025**

ITEM	CURRENT FEE
Tax Certificates	\$90.00
Penalty and Interest Charges	1 ¼ % per month
Returned Cheque Fee (NSF)	\$50.00
Tax Statement, Duplicate Tax Bill or Tax Receipt	\$15.00
Notice of Past Due Taxes (Arrears) Fee	\$5.00/Notice
Ownership Change Fee	\$30.00
New Roll Set-up Fee	\$50.00
Addition to the Tax Roll (Bylaw Charges, Municipal Liens, Region of Durham Water & Sewer charges)	\$40.00
Letter of Credit Administration Fee	\$300.00 on Letters of Credit over \$25,000.00
Mortgage Company Administration Fee	\$7.50 per roll number
Fee for Refund/Correction of Manual or Electronic Payments	\$35.00
Tax History Search	\$50.00 per hour
Tax Collection Letter	\$25.00
Tax Sales	\$1,000.00 Admin Fee, Plus taxes, Plus direct costs
Property Tax Registration Extension Letter	\$500.00 plus taxes
Blue Boxes	\$15.00 each
Kitchen Bins	\$5.00 each
Large Green Bins	\$20.00 each
Garbage Tags	\$2.50 each

**SCHEDULE 'D'
TREASURY DEPARTMENT
2026**

ITEM	CURRENT FEE
Tax Certificates	\$90.00
Penalty and Interest Charges	1 ¼ % per month
Returned Cheque Fee (NSF)	\$50.00
Tax Statement, Duplicate Tax Bill or Tax Receipt	\$15.00
Notice of Past Due Taxes (Arrears) Fee	\$5.00/Notice
Ownership Change Fee	\$30.00
New Roll Set-up Fee	\$50.00
Addition to the Tax Roll (Bylaw Charges, Municipal Liens, Region of Durham Water & Sewer charges)	\$40.00
Letter of Credit Administration Fee	\$300.00 on Letters of Credit over \$25,000.00
Mortgage Company Administration Fee	\$7.50 per roll number
Fee for Refund/Correction of Manual or Electronic Payments	\$35.00
Tax History Search	\$50.00 per hour
Tax Collection Letter	\$25.00
Tax Sales	\$1,000.00 Admin Fee, Plus taxes, Plus direct costs
Property Tax Registration Extension Letter	\$500.00 plus taxes
Blue Boxes	\$15.00 each
Kitchen Bins	\$5.00 each
Large Green Bins	\$20.00 each
Garbage Tags	\$2.50 each

**SCHEDULE 'E'
LIBRARY
2025**

ITEM	FEE
OVERDUE MATERIALS	
Adult Materials	
Books (not including Bestsellers)	\$0.25 per item per day
Audiobooks	\$7.00 maximum per item
Magazines	
Kits	
CNIB CDs	
DVDs	\$1.00 per item per day
Bestsellers	\$10.00 maximum per item
GPS	
Young Adult (Teen) Materials	
Books (not including Bestsellers)	\$0.15 per item per day
Audiobooks	\$5.00 maximum per item
Magazines	
DVDs	\$0.50 per item per day
Bestsellers	\$5.00 maximum per item
Children's Materials	
Books (not including Bestsellers)	\$0.10 per item per day
Audiobooks	\$3.00 maximum per item
Magazines	
Kits	
Music CDs	
CNIB CD's	
Computer Games	
Braille	
DVDs	\$1.00 per item per day
Bestsellers	\$5.00 maximum per item
LIBRARY CARDS	
First Card	FREE
Replacement Card	\$2.00 per card
Wooden Card	\$5.00 per card
LOST AND DAMAGED ITEMS	
All library items that can be borrowed and are not returned or returned in damaged condition	Cost of item + \$5.00 processing/admin fee
OVERDUE LETTERS	
Overdue notices that require mailing	\$1.00 per notice
PHOTOCOPYING AND PRINTING	
Black and White (8 ½ by 11 OR 14)	\$0.20 per page
Colour (8 ½ by 11 OR 14)	\$0.50 per page
Double Sided Copies/Prints	Counts as 2 copies
Black and White (8 ½ by 17)	\$0.40 per page
Colour (8 ½ by 17)	\$1.00 per page
ROOM RENTALS	
Lower Meeting or Tower Room – Non-Profit	\$20.00 per hour
Lower Meeting or Tower Room – Profit or Commercial	\$40.00 per hour
GENEALOGY RESEARCH	
Simple Research - involving less than 15 minutes of volunteer time and only one source of three exact date look-ups (newspaper, cemetery)	\$10.00
Complex Research – involving more than 15 but less than 60 minutes of volunteer time	\$25.00
Extensive Research – involving one or more hours of volunteer time	\$20.00 per hour, minimum of 2 hours
ADDITIONAL GENEALOGY FEES	
Printing/Photocopying	As above
Copying of pictures	\$3.00 per picture

**SCHEDULE 'E'
LIBRARY
2026**

ITEM	FEE
OVERDUE MATERIALS	
Adult Materials	
Books (not including Bestsellers)	\$0.25 per item per day
Audiobooks	\$7.00 maximum per item
Magazines	
Kits	
CNIB CDs	
DVDs	\$1.00 per item per day
Bestsellers	\$10.00 maximum per item
GPS	
Young Adult (Teen) Materials	
Books (not including Bestsellers)	\$0.15 per item per day
Audiobooks	\$5.00 maximum per item
Magazines	
DVDs	\$0.50 per item per day
Bestsellers	\$5.00 maximum per item
Children's Materials	
Books (not including Bestsellers)	\$0.10 per item per day
Audiobooks	\$3.00 maximum per item
Magazines	
Kits	
Music CDs	
CNIB CD's	
Computer Games	
Braille	
DVDs	\$1.00 per item per day
Bestsellers	\$5.00 maximum per item
LIBRARY CARDS	
First Card	FREE
Replacement Card	\$2.00 per card
Wooden Card	\$5.00 per card
LOST AND DAMAGED ITEMS	
All library items that can be borrowed and are not returned or returned in damaged condition	Cost of item + \$5.00 processing/admin fee
OVERDUE LETTERS	
Overdue notices that require mailing	\$1.00 per notice
PHOTOCOPYING AND PRINTING	
Black and White (8 ½ by 11 OR 14)	\$0.20 per page
Colour (8 ½ by 11 OR 14)	\$0.50 per page
Double Sided Copies/Prints	Counts as 2 copies
Black and White (8 ½ by 17)	\$0.40 per page
Colour (8 ½ by 17)	\$1.00 per page
ROOM RENTALS	
Lower Meeting or Tower Room – Non-Profit	\$22.00 per hour
Lower Meeting or Tower Room – Profit or Commercial	\$42.00 per hour
GENEALOGY RESEARCH	
Simple Research - involving less than 15 minutes of volunteer time and only one source of three exact date look-ups (newspaper, cemetery)	\$10.00
Complex Research – involving more than 15 but less than 60 minutes of volunteer time	\$25.00
Extensive Research – involving one or more hours of volunteer time	\$20.00 per hour, minimum of 2 hours
ADDITIONAL GENEALOGY FEES	
Printing/Photocopying	As above
Copying of pictures	\$3.00 per picture

**SCHEDULE 'F'
FIRE DEPARTMENT
2025**

ITEM	CURRENT FEE
Fire Calls: Response to Motor Vehicle Accident <i>(Non-Uxbridge resident or Uxbridge resident charged with a traffic offence)</i>	a) Equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof. b) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. c) Plus the actual cost of any consumables used e.g. Absorbent etc. d) Number of fire apparatus depending on running assignment and severity of incident.
Response to Vehicle Fires <i>(Non-Uxbridge residents)</i>	a) Equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof. b) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. c) Plus the actual cost of any consumables used e.g. Absorbent etc. d) Number of fire apparatus depending on running assignment and severity of incident.
HAZMAT Response (Awareness Level) <i>i.e. Gas or Oil Spill</i>	a) Equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof. b) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. c) Plus the actual cost of any consumables used e.g. Absorbent etc. d) Number of fire apparatus depending on running assignment and severity of incident.
False Alarm	a) Equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof. b) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. c) Number of fire apparatus depending on running assignment

ITEM	CURRENT FEE
<p>Open Air Fire in Contravention to By-Law 2007-209 <i>First occurrence on property</i></p>	<p>and severity of incident.</p> <p>a) Equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof.</p> <p>b) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof.</p> <p>c) Plus the actual cost of any consumables used e.g. Absorbent etc.</p> <p>d) Number of fire apparatus depending on running assignment and severity of incident</p> <p>e) Additional staff costs for incident are applicable based on requirement for standby or Mutual Aid</p>
<p>Inspection Fees:</p>	
<p>Fire Inspection <i>(Municipal, Provincial and Federal Codes compliance requirement)</i></p>	<p>a) Initial and second inspection no charge</p> <p>b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum</p>
<p>Re-inspection <i>(Any inspection required after the initial and compliance inspections)</i></p>	<p>Any building or premises \$80.00 per hour with a one hour minimum</p>
<p>Requested Inspection for premises and buildings <i>i.e. Lawyer or Realtor request</i></p>	<p>\$80.00 per hour with a one hour minimum</p>
<p>Auxiliary Apartment <i>i.e. Basement Apartment</i></p>	<p>a) Initial and second inspection no charge</p> <p>b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum</p>
<p>Occupancy Load Inspections <i>(Licensed Establishments excluded)</i></p>	<p>\$250.00</p>
<p>Residential Inspection</p>	<p>a) Initial and second inspection no charge</p> <p>b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum</p>
<p>Commercial Inspection</p>	<p>a) Initial and second inspection no charge</p> <p>b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum</p>
<p>Industrial Inspection</p>	<p>a) Initial and second inspection no charge</p> <p>b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum</p>
<p>Apartments in Houses (2-Unit Dwellings)</p>	<p>a) Initial and second inspection no charge</p> <p>b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum</p>
<p>Day Care Inspection (Annual)</p>	<p>\$80.00 per hour with a one hour minimum</p>
<p>AGCO Inspections</p>	<p>a) First and second inspection \$150.00</p> <p>b) Subsequent inspections \$80.00</p>

ITEM	CURRENT FEE
Hydro inspection for fire investigation and inspection purposes	per hour, with a one hour minimum
Outside agency inspection for fire investigation and inspection purposes	Rates as charged by electrical safety authority Rates as charged by outside agency
Contractors or other municipal department brought in for fire suppression or investigation or inspection purposes	Rates as charged by service.
Miscellaneous Fees:	
File Search and Letter <i>i.e. Letter to Lawyer</i>	\$125.00
Fire Reports (Insurance and Investigators)	a) 1 to 2 years old \$125.00 b) 2 to 5 years old \$150.00 c) Over 5 years old \$200.00 Plus F.O.I. Costs (if applicable)
Site Plan, Plan of Subdivision Review	\$350.00
Fire Route Review	\$250.00 plus costs
Professional Services	a) Minimum fee \$80.00 plus \$80.00 per each additional hour or part thereof b) Plus expenses
Movie Standby	a) Requested Fire Department standby \$80.00 per hour per Fire Department Employee (minimum 4 person crew) b) Required Fire Department standby equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof; c) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. d) Any other expenses as determined by the Fire Chief or Designate.
Special Events	a) Vendor inspection if required \$80.00 per hour b) Requested Fire Department standby \$80.00 per hour per Fire Department Employee (minimum 4 person crew) c) Required Fire Department standby equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof d) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. e) Any other expenses as determined by the Fire Chief or Designate.
Permits:	
Family Fireworks	\$ 50.00
Display Fireworks	\$200.00

ITEM	CURRENT FEE
Open Air Fire Permit <ul style="list-style-type: none"> • Fire no greater than 1.5 metres in diameter • Recreational Permit included 	\$40.00
Recreational <ul style="list-style-type: none"> • Home / Community Groups • Facility (Annual camp sites only) 	\$10.00 \$50.00
Oversize Fire Permit <ul style="list-style-type: none"> • Must be inspected by Chief Fire Official • Oversize Fire Permit (<i>with proof of Farm Business Registration</i>) 	\$150.00 \$50.00
Supply and Installation of Smoke Alarm, Carbon Monoxide Detector	Manufacturer's recommended retail price for each of the required detectors supplied Plus taxes
Interest: Rate of 15% per annum, calculated monthly	

**SCHEDULE 'F'
FIRE DEPARTMENT
2026**

ITEM	CURRENT FEE
Fire Calls: Response to Motor Vehicle Accident <i>(Non-Uxbridge resident or Uxbridge resident charged with a traffic offence)</i>	a) Equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof. b) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. c) Plus the actual cost of any consumables used e.g. Absorbent etc. d) Number of fire apparatus depending on running assignment and severity of incident.
Response to Vehicle Fires <i>(Non-Uxbridge residents)</i>	a) Equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof. b) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. c) Plus the actual cost of any consumables used e.g. Absorbent etc. d) Number of fire apparatus depending on running assignment and severity of incident.
HAZMAT Response (Awareness Level) <i>i.e. Gas or Oil Spill</i>	a) Equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof. b) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. c) Plus the actual cost of any consumables used e.g. Absorbent etc. d) Number of fire apparatus depending on running assignment and severity of incident.
False Alarm	a) Equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof. b) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. c) Number of fire apparatus depending on running assignment

ITEM	CURRENT FEE
<p>Open Air Fire in Contravention to By-Law 2007-209 <i>First occurrence on property</i></p>	<p>and severity of incident. a) Equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof. b) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. c) Plus the actual cost of any consumables used e.g. Absorbent etc. d) Number of fire apparatus depending on running assignment and severity of incident e) Additional staff costs for incident are applicable based on requirement for standby or Mutual Aid</p>
<p>Inspection Fees:</p>	
<p>Fire Inspection <i>(Municipal, Provincial and Federal Codes compliance requirement)</i></p>	<p>a) Initial and second inspection no charge b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum a) Any building or premises \$80.00 per hour with a one hour minimum</p>
<p>Re-inspection <i>(Any inspection required after the initial and compliance inspections)</i></p>	<p>\$80.00 per hour with a one hour minimum</p>
<p>Requested Inspection for premises and buildings <i>i.e. Lawyer or Realtor request</i></p>	<p>a) Initial and second inspection no charge b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum \$250.00</p>
<p>Auxiliary Apartment <i>i.e. Basement Apartment</i></p>	<p>a) Initial and second inspection no charge b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum</p>
<p>Occupancy Load Inspections <i>(Licensed Establishments excluded)</i></p>	<p>\$250.00</p>
<p>Residential Inspection</p>	<p>a) Initial and second inspection no charge b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum</p>
<p>Commercial Inspection</p>	<p>a) Initial and second inspection no charge b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum</p>
<p>Industrial Inspection</p>	<p>a) Initial and second inspection no charge b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum</p>
<p>Apartments in Houses (2-Unit Dwellings)</p>	<p>a) Initial and second inspection no charge b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum \$80.00 per hour with a one hour minimum</p>
<p>Day Care Inspection (Annual)</p>	<p>\$80.00 per hour with a one hour minimum</p>
<p>AGCO Inspections</p>	<p>a) First and second inspection \$150.00 b) Subsequent inspections \$80.00</p>

ITEM	CURRENT FEE
Hydro inspection for fire investigation and inspection purposes	per hour, with a one hour minimum
Outside agency inspection for fire investigation and inspection purposes	Rates as charged by electrical safety authority Rates as charged by outside agency
Contractors or other municipal department brought in for fire suppression or investigation or inspection purposes	Rates as charged by service.
Miscellaneous Fees:	
File Search and Letter <i>i.e. Letter to Lawyer</i>	\$125.00
Fire Reports (Insurance and Investigators)	a) 1 to 2 years old \$125.00 b) 2 to 5 years old \$150.00 c) Over 5 years old \$200.00 Plus F.O.I. Costs (if applicable) \$350.00
Site Plan, Plan of Subdivision Review	\$250.00
Fire Route Review	plus costs
Professional Services	a) Minimum fee \$80.00 plus \$80.00 per each additional hour or part thereof b) Plus expenses
Movie Standby	a) Requested Fire Department standby \$80.00 per hour per Fire Department Employee (minimum 4 person crew) b) Required Fire Department standby equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof; c) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. d) Any other expenses as determined by the Fire Chief or Designate.
Special Events	a) Vendor inspection if required \$80.00 per hour b) Requested Fire Department standby \$80.00 per hour per Fire Department Employee (minimum 4 person crew) c) Required Fire Department standby equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof d) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. e) Any other expenses as determined by the Fire Chief or Designate.
Permits:	
Family Fireworks	\$ 50.00
Display Fireworks	\$200.00

ITEM	CURRENT FEE
Open Air Fire Permit <ul style="list-style-type: none"> • Fire no greater than 1.5 metres in diameter • Recreational Permit included 	\$40.00
Recreational <ul style="list-style-type: none"> • Home / Community Groups • Facility (Annual camp sites only) 	\$10.00 \$50.00
Oversize Fire Permit <ul style="list-style-type: none"> • Must be inspected by Chief Fire Official • Oversize Fire Permit (<i>with proof of Farm Business Registration</i>) 	\$150.00 \$50.00
Supply and Installation of Smoke Alarm, Carbon Monoxide Detector	Manufacturer's recommended retail price for each of the required detectors supplied Plus taxes
Interest: Rate of 15% per annum, calculated monthly	

SCHEDULE 'G'

PUBLIC WORKS AND OPERATIONS DEPARTMENT
2025

ITEM	CURRENT FEE
Entrance Permit	
Application Fee	\$150
Inspection (Pre and Post Inspection)	\$400
Initial Deposit	\$1,000 (refunded after work is finished and completed)
No Permit	Application Fee + Inspection Fee
Municipal Consent	\$150.00
Film Permit	
Application Fee	\$150
Township Right-of-Way	\$500 – Daily plus applicable facility rental cost as per applicable by-law
Road Occupancy Permit	
Minor ROP (no excavation)	\$150
Major ROP (with excavation)	\$325
Extension	\$25
For communication service connections	\$162.50
Fundraiser	\$75
Penalty if Permit Not Obtained	Double Permit Fee
Design Criteria	
Mailed	\$25
Picked up at Municipal Office	\$25 plus postage
Encroachment Agreement Application	\$300 plus all external costs
Repeat Locate Requests	\$300
Streetlight Banner Installation	Contractor Cost
Oversize/Overweight Exemption Letter (Application)	\$150 + deposit to be determined by manager

SCHEDULE 'G'

**PUBLIC WORKS AND OPERATIONS DEPARTMENT
2026**

ITEM	CURRENT FEE
Entrance Permit	
Application Fee	\$150
Inspection (Pre and Post Inspection)	\$400
Initial Deposit	\$1,000 refunded after work is finished and completed
No Permit	Application Fee + Inspection Fee
Municipal Consent	\$150
Film Permit	
Application Fee	\$150
Township Right-of-Way	\$500 – Daily plus applicable facility rental cost as per applicable by-law
Road Occupancy Permit	
Minor ROP (no excavation)	\$150
Major ROP (with excavation)	\$325
Extension	\$25
For communication service connections	\$162.50
Fundraiser	\$75
Penalty if Permit Not Obtained	Double Permit Fee
Design Criteria	
Mailed	\$25
Picked up at Municipal Office	\$25 plus postage
Encroachment Agreement Application	\$300 plus all external costs
Repeat Locate Requests	\$300
Streetlight Banner Installation	Contractor Cost
Oversize/Overweight Exemption Letter (Application)	\$150 + deposit to be determined by manager